

**SHERDLEY PRIMARY SCHOOL CLASS**  
**TEACHER JOB DESCRIPTION**

**Main purpose of post**

- To carry out the professional duties of a school teacher including those set out in Teacher's Pay and Conditions of Employment having due regard to the requirements of the National Curriculum, school policies and schemes of work
- To continue to meet the required standard for Qualified Teacher Status
- To provide an effective education for children by teaching within the framework provided by the governing body and with regard to all statutory requirements
- Undertake such other duties as may be from time to time reasonably requested by the Head Teacher

**Teaching and learning**

- Have knowledge of and keep up to date with the National Curriculum
- Prepare and deliver curriculum plans and programmes of work which are appropriate to the needs, experience and knowledge of the pupils
- Deliver each pupil's entitlement to a broad and balanced curriculum, according to their stage of development
- Provide appropriate levels of challenge, and set targets so that all pupils' make good progress
- Lead, guide and support Learning Support Assistants when working with pupils in your care
- Provide an interesting and stimulating environment for the children, using a variety of teaching and learning styles to keep all pupils challenged
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident
- Encourage a caring atmosphere in which children, Learning Support Assistants and Teachers work co-operatively and effectively
- Develop and maintain good relationships with parents as partners in their children's learning and with others who have an interest in the welfare of the pupils

**Monitoring and Recording**

- Set and assess appropriate work and record results in accordance with the school's assessment and marking policies to provide regular feedback and monitoring of progress to pupils and parents and to inform subsequent work

- Maintain records for SEND children in accordance with the Additional Needs Policy
- Use data effectively to establish clear and challenging targets for pupil achievement and improvement, for all as appropriate

### **Safeguarding**

- Have due regard for safeguarding and promoting the welfare of children and to follow the child protection procedures adopted by the Local Authority and the school's Child Protection and Safeguarding policy
- Implement statutory and school requirements with regard to registration, pupils' absence and matters of health and safety; enforce school policies with regard to equality of opportunity, behaviour and discipline

### **Ethos of School**

- Make pupils aware of their rights and responsibilities in respect of each other, the staff, the school community and their part in promoting global citizenship
- Support and promote the school's mission and aims and all school policies
- Lead by example by setting a high standard in relationships with others and in following the Staff Code of Conduct
- Maintain an attractive and stimulating classroom that supports, scaffolds and engages learning
- Take responsibility for resources allocated to their own classroom
- Contribute to displays in the school as a whole
- Attend, take part in and lead assemblies in accordance with school policy
- Liaise as necessary with outside agencies in order to ensure maximum benefit to the pupils and enhance the school's contribution and reputation in the community

### **Performance Management and Professional Development**

- Participate in the school's appraisal procedure; engage in professional development activities to enhance personal performance and career development and to implement effectively the School Development Plan
- Fully contribute to the school's extra-curricular programme